



June 02, 2025

RE: Mandatory Electronic Contributions Effective January 1, 2026

Dear Employer,

This notice is to advise all employers of changes to reporting of Contributions and payment. All Employers will be required to report and remit contributions electronically. All reports and contributions must be received (by the Administrator's Office and the bank, as applicable) in accord with the date specified in your Collective Bargaining Agreement(s).

What this means is that starting **January 1, 2026, it is mandatory that all contributions are remitted electronically** including hours reports **and** payments. This adjustment is crucial for ensuring accurate tracking and timely processing of contributions, which directly impacts the stability of our funds and the benefits and services provided to your member employees and their families.

Hours report may be submitted by:

- Employer Website only (Manual or Upload)

Payments may be made by:

- ACH Debit – via Employer Website
- Wire Transfer

Employer website: <https://www.iupatwesternemployers.org/Home.aspx>

Please contact the Contributions Department at (844) 344-2721, option 3.
to receive your Employer website login credentials, if you have not done so already.

This notice is also to inform you that you will no longer be receiving pre-bills as paper contribution forms effective January 1, 2026 as they are considered non-compliant and will no longer be accepted.



We would also like to clarify that it is acceptable to submit one electronic payment for multiple contribution forms. Simply sum up the amount of each form and submit the total amount in one payment.

Reports and contributions are in accord with the date specified in your Collective Bargaining Agreement(s), there is no longer a grace period based on a postmark date. Please also anticipate 1-2 days for an ACH to be deposited into the lockbox.

The Boards of Trustees have also mandated following the Effective Date, an administrative charge of \$250.00 (“Paper Service Charge”) per occurrence will be assessed for any report or payment that is submitted by paper.

Be reminded that the Delinquency Procedures for the Employee Painters’ Trust Funds are still in effect, and any delinquent contributions will be addressed with the appropriate collection efforts, assessed liquidated damages, and interest as appropriate.

We understand that for some Employers this may be a significant change, and we want to assist in helping you every step of the way to adhere to this requirement starting January 1, 2026. If you have any questions, please let us know.

To all the Employers that are already contributing electronically, we appreciate your continued support and consideration in maintaining strong and healthy trust funds.

Thank you for your attention to this matter, and we appreciate your cooperation in ensuring the smooth transition to these updated procedures.

Sincerely,

Employee Painters’ Trust